



GENERAL PERMISSION BOOKLET 2022

*Please complete the relevant permission forms, detach
and return to The Hive.*

*Tamworth High School is an inclusive centre of innovation,
creativity and excellence*

GENERAL PERMISSION BOOKLET

01 February 2022

Dear Parent/Carer,

The purpose of this booklet is to provide you with the common permission notes in one form. This will minimise the permission notes that will be required to complete throughout the year.

Please complete the permission note and return to The Hive by Monday 8 February 2022.

If your circumstances change during the year it is as easy as ringing the school or writing a letter to update or change any of your details. It is essential that this be done for your permission to remain valid.

This multi-purpose note has been designed to allow for more streamlined organisation of variations to routine.

These excursions will involve either walking or travel by bus to various venues within Tamworth, within class times. Written notice will be provided to the students.

This note covers the following off-site activities:

- Local sporting venues within the Tamworth township for Physical Education or Sport.
- Any excursion within the confines of Tamworth township.

Excursions that cover an extended period or travel to broader destinations will require a separate permission note and are *not* covered by this permission notice.

Play Contact Sport

As a part of delivering the broadest curriculum possible, students are offered the opportunity to participate in a range of sports. For contact sports such as Rugby Union and Rugby League, special permission is required to enable your student to participate. Please read the following consent and nominate your choice in the section below.

By signing this agreement the parent/Carer gives permission for their student to play rugby league/rugby union as part of the intra and inter-school sport program of the school. If their student is selected to play in trials and representative games at the zone and area level, parents/carers will be notified and permission sought.

In addition, by signing this agreement, parents/carers accept that the school seeks to minimise the possibility of injury. Parents/carers understand that there will remain some degree of risk inherent in participation in what is essentially a body contact sport. Tamworth High School encourages the wearing of a correctly fitted mouth guard in all games and training sessions.

Aquatic Activities and Swimming Ability

At Tamworth High School we incorporate a variety of aquatic activities into our curriculum, which include sport, carnivals, excursions and PDHPE classes.

Students need to be progressively introduced to and taught the skills needed for safe participation in aquatics. To ensure that students have a safe and enjoyable experience, it is important that their skill levels and abilities are appropriate for the activity and the venue.

The preparation of students to be safe swimmers will vary according to the student's age, ability and experience, the venue and the nature of the proposed swimming activity. Such preparation includes the following types of information and procedures:

- swimming ability of each student
- the essential safe practices for swimming at the venue
- how to use swimming aids and other equipment safely
- any limitations to activities or play in the water
- the sun protection measures that are appropriate
- the response to any accident or other emergency that might occur.

Whilst the school endeavours to assess each student's level of skill during the course of the year, it is still necessary for you to complete the information below to guide staff members who will be supervising students during aquatic activities:

Permission to Publish

Tamworth High School and the Department of Education may publish information about a student for the purposes of sharing their experiences with other students, informing the school and broader community about school and student activities or recording student participation in noteworthy projects or community service.

This information may include a student's name, age, class and information collected at school such as photographs, sound and visual recordings of a student, a student's work and expressions of opinion, such as in interactive media.

The communications in which a student's information may be published include but are not limited to:

- Public websites of the Department of Education, including the school website, the Department of Education intranet (staff only), blogs and wikis.
- Department of Education publications, including the school newsletter, annual school magazine and school report, promotional material published in print and electronically, including on the Department of Education's websites.
- Official Department of Education and school social media accounts on networks such as YouTube, Facebook and Twitter.

Parents/carers should be aware that when information is published on public websites and social media channels it can be linked to by third parties and may, therefore, be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information.

The Permission to Publish form is included in the Junior General Permissions Booklet and Senior General Permissions Booklet.

Technology, Mobile Phone and Personal Electronic Devices

At Tamworth High School, we understand that technology, mobile phones and personal electronic devices are part of modern culture and accept the fact that many students have this technology for legitimate reasons. At the same time we are committed to ensuring that students use this technology in a responsible way and understand the appropriate etiquette.

The Tamworth High School Technology, Mobile Phone & Personal Electronic Devices Policy is based on the principles of mutual responsibility and respect for all parties involved in the use of these devices and requires accountability on the part of the user for their actions. This policy is:

- Designed to assist in managing the safe and responsible use of mobile phones & personal electronic devices by students and involves parents/carers as partners in assisting their student in the proper use of mobile phones & personal electronic devices.
- Underpinned by an overall requirement for students to exercise care and to use their mobile phones in a considerate manner and to be aware of situations in which others could be affected by their actions.
- Makes clear that the privilege of taking a mobile phone to school will be withdrawn if a student fails in his or her duty to behave responsibly and in accordance with the school's requirements.

This policy covers mobile phones, iPods, MP3 players, MP4 players, ebook readers, personal games consoles (e.g. Nintendo DS), cameras, personal laptops and iPads.

The widespread ownership of technology among young people requires Tamworth High School to ensure that it is used responsibly at school.

Tamworth High School has established the Technology, Mobile Phone & Personal Electronic Devices Policy to cover all personal electronic devices to provide teachers, students and parents/carers clear guidelines and instructions for the appropriate use of these devices during school hours and whilst travelling to and from school. Students and their parents/carers are advised to familiarise themselves with this policy before students are given permission to bring mobile phones to school. This policy also applies to students during school excursions, camps and co-curricular activities.

The Tamworth High School Technology, Mobile Phone & Personal Electronic Devices Policy is designed to work in conjunction with the Department of Education Acceptable Use Agreement that all students and parents/carers are required to sign before being provided access to various forms of technology whilst at school.

The Acceptable Use Agreement seeks to ensure that students and parents/carers understand the various requirements associated with:

- the use of technologies provided by Tamworth High School, and
- the Department of Education and the use of privately owned technologies such as mobile phones.

For further information on Technology, Mobile Phones and Personal Electronic Devices please refer to the pol

Privacy Advice

The information provided on this form is being obtained for the purpose of ascertaining relevant medical information, requirements and other health care related needs about your child who may participate in excursions, sporting activities or other educational or school activities conducted by or in conjunction with your school.

The information will be used by officers of the NSW Department of Education and Training to assist planning, to support students, and to minimise risks when conducting school excursions, sporting or other school activities.

Other persons or agencies that may be provided with information include, but are not limited to, volunteers and members of external organisations who join with the school or are otherwise involved in the planning or delivery of the excursion, sporting or other school activity; and persons that may be called upon to provide health care treatment or other assistance during or as a consequence of such excursions or activities.

Provision of this information is not required by law. However a failure to provide the information may mean that your child can not participate in a particular excursion or school activity. In such circumstances the school will make available an alternative educational experience.

Provision of the information will significantly assist the school in planning a safer educational activity.

This information will be stored securely. If you have any concerns about provision of this information, please contact the school principal to discuss further. You may correct any personal information at any time by contacting the school office.



2022 GENERAL PERMISSION NOTES

To be completed in combination with reading of the student information booklet which can be found on the Tamworth High School website.

Student First Name: _____ Student Surname: _____

Date of Birth: ____/____/____ Year: _____

Multi-Purpose Local Excursion

- Yes, I give permission for my student to participate
- No, I do not give permission for my student to participate

Play Contact Sport

- Yes, I give permission for my student to participate in contact sport
- No, I do not give permission for my student to participate in contact sport

Under no circumstances should my student be allowed to play/trial in the following positions (please list):

Aquatic Activities and Swimming Ability

Has the following swimming ability: (Please tick the appropriate box)

- Non Swimmer** (unable to swim at all)
- Poor** (cannot swim unaided across pool or 15m)
- Average** (can swim in a stroke unaided for 25m or more)
- Good** (can swim unaided 50m or more)
- Excellent** (can swim unaided 100m or more)

Is there any other information we should be aware of that may impact on any of the tasks undertaken during these activities? e.g. Epilepsy or other medical conditions



Permission to Publish

I have read the information about publishing student information and

I give permission

I do not give permission

for the School/Department of Education and Communities to publish information about my student

_____ of Year _____, in publicly accessible communications. **This permission remains effective until I advise otherwise.**

Yes, I give permission for the school to retain and archive information about my student

No, I do not give permission for the school to retain and archive information about my student

Technology, Mobile Phone and Personal Electronic Devices

I have read and understand the Tamworth High School Technology, Mobile Phone & Personal Electronic Devices Policy. I understand that this permission note will be kept at school to indicate my understanding and support for this policy.

I understand that my student brings a mobile phone and other personal electronic devices to school at their own risk. It is their responsibility to keep the device in a secure place as per the policy above. I understand the school bears no responsibility for lost, damaged or stolen devices. This includes, but is not limited to mobile phones, ipods, MP4 players, ebook readers, personal games consoles, cameras, fit bits or iwatches and personal laptops

_____/_____/_____
Student Name Student Signature Date

Student's Mobile Phone Number: _____

_____/_____/_____
Parent/Carer Name Parent/Carer Signature Date